



3171 Show Low Lake Road "Serving Our King in the White Mountains" (928) 537-1050
Show Low, AZ 85901 fax: (928) 537-1104

Employment Application (Certified)

Position desired: _____
Application Date: _____ Date Available: _____

Your interest in Mountain Christian School is appreciated. We realize that the key to a successful Christian school is its staff. We are grateful for those who are professionally qualified, who really love children, and who, by the pattern of their lives, exemplify Christ.

We look forward to receiving your application. Thank you for your interest in Mountain Christian School. It is our prayer that God will fulfill His perfect will in the lives of all applicants.

A. NAME AND ADDRESS

Full name: _____
Address: _____
Phone: _____ Best time to reach you: _____

B. PERSONAL INFORMATION

Marital Status Single ____ Engaged ____ Married ____ Separated ____
Spouse's name: _____ Occupation: _____
Years Married: _____ # of children _____ Ages: _____

C. POSITION DESIRED

Administrator K 1-2 3-4 5-6 7-8 Other:

Please list your preferences here: _____

Special Abilities/Sports/Clubs you would be willing and capable to direct:

D. CHRISTIAN BACKGROUND

* Please attach on a separate piece of paper and *in your own handwriting* your Christian testimony.

Bible Do you believe the Bible to be the ONLY inspired and infallible Word of God, our final authority in all matters of faith, conduct, and truth?
 Yes No Signature: _____

Statement Of Faith Please read our Statement of Faith and indicate below your degree of support
_____ I fully support the Statement as written without mental reservations. Signature: _____

Church Denomination/Church you attend: _____
Years attended: _____
Pastor's Name: _____ Phone: _____

Service In what church activities are you involved and with what degree of regularity?

What other Christian service have you done since becoming a Christian?

What is your attitude toward working with those of other races?

What is your attitude toward working with those of other denominational beliefs?

Are you capable of teaching a Bible class? Explain:

Devotional Life

Describe your routine of personal Bible study and prayer:

What books have you read recently that have helped you spiritually?

E. PROFESSIONAL QUALIFICATIONS

* Please attach photocopies of all college transcripts. Official copies will be required should you be offered a position.

Formal Training: What degree(s) do you hold?

| Degree | Date Received | Institution |
|--------|---------------|-------------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

Your Major(s): _____

Your Minor(s): _____

Cumulative GPA for BA: _____ Graduate work: _____

Work Experience

List your education-related experience with the most recent first.

| Location | Grade/Subject/Position | Dates |
|----------|------------------------|-------|
| | | |
| | | |
| | | |
| | | |
| | | |

Total number of years teaching experience: Public _____ Christian _____

Reason for leaving your most recent position:

Other experience

List other work or military experience that may have significance for the type of position for which you are applying.

| Place | Type of work/experience | Dates |
|-------|-------------------------|-------|
| | | |
| | | |
| | | |

Teaching Credentials

Do you have a valid ACSI certificate? _____ Level _____ Valid for _____

Do you have a valid teaching certificate? _____ State _____ Expires _____

List any endorsements you have:

Christian School Preparation

Have you ever had any courses in the Christian Philosophy of Education? If so, when and where?

If not, would you be willing to take such a course by correspondence or otherwise?

*Attach a typed copy of your personal Christian Philosophy of education

Have you ever been charged, arrested or convicted of a crime? If yes, explain

F. PERSONAL REFERENCES

Please sign the Reference Release Form that is attached and return it with this application. Do not list family members or relatives for references.

Give three references who are qualified to speak concerning your professional training and experience. List your current or most recent principal or supervisor first.

| Name | Complete Address | Phone | Position |
|-------|------------------|-------|----------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

Give three references who are qualified to speak concerning your spiritual experience and Christian service. List your current pastor first.

| Name | Complete Address | Phone | Position |
|-------|------------------|-------|----------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

G. PERSONAL PHILOSOPHY

On a separate piece of paper, please briefly answer each question below.

1. Why do you wish to teach in a Christian school?
2. What are the main characteristics that distinguish a Christian school from a public school?
3. What do you consider to be the proper classroom atmosphere for learning?
4. What is your philosophy of discipline?
5. What areas do you feel are your strengths? Weaknesses?
Please summarize any additional information that you would like to present regarding your candidacy for this position.

H. APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that Mountain Christian School does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, or handicap. I further understand that any offer of employment is conditioned on the proof of legal authority to work in the U.S.

I hereby certify that the facts set forth in this application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or significant omission of fact during any phase of the hiring process may prevent me from being hired or if hired may make me subject to immediate dismissal.

I authorize Mountain Christian School to perform a background check and to inquire about my work and personal history. I further authorize MCS to verify all data given in my application for employment, related papers, and my oral interviews. I authorize the release and giving of any information requested by MCS such as employment records, performance reviews, and personal references. I release any person, organization, or company from liability or damage which may result from furnishing the information requested. I further waive the right to ever personally view any references given by MCS.

I further certify that I have carefully read and do understand the above statements.

Signature of Applicant

Date