



# Mountain Christian School

*Serving our King in the White Mountains*

## Substitute Teacher Application

Application Date: \_\_\_\_\_ Date Available: \_\_\_\_\_

*Your interest in Mountain Christian School is appreciated. We realize that the key to a successful Christian school is its staff. We are grateful for those who are professionally qualified, who really love working with children, and who, by the pattern of their lives, exemplify Christ.*

*We look forward to receiving your application. Thank you for your interest in Mountain Christian School. It is our prayer that God will fulfill His perfect will in the lives of all applicants.*

### A. NAME AND ADDRESS

Full name: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Best time to reach you: \_\_\_\_\_

### B. PERSONAL INFORMATION

Marital Status    Single \_\_\_\_ Engaged \_\_\_\_ Married \_\_\_\_ Separated \_\_\_\_

Spouse's name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Years Married: \_\_\_\_\_ # of children \_\_\_\_\_ Ages: \_\_\_\_\_

### C. POSITION DESIRED

I would like to substitute in grades ( ) K ( ) 1-2 ( ) 3-4 ( ) 5-6 ( ) 7-8

Please list your preferences here: \_\_\_\_\_

Special Abilities/Sports/Clubs you would be willing and capable to direct:

\_\_\_\_\_  
\_\_\_\_\_

### D. CHRISTIAN BACKGROUND

➡ *\*Please attach on a separate piece of paper in your own handwriting your Christian testimony.*

**Bible** Do you believe the Bible to be the ONLY inspired and infallible Word of God, our final authority in all matters of faith, conduct, and truth?

( ) Yes ( ) No    Signature: \_\_\_\_\_

**Statement** Please read the Statement of Faith on our website & indicate your degree of support:

**of Faith** \_\_\_\_\_ I fully support the Statement as written without mental reservations.

\_\_\_\_\_ I support the Statement as written with some mental reservations.

\*Please detail any reservations on separate sheet of paper

Signature: \_\_\_\_\_

**Church** Denomination/Church you attend: \_\_\_\_\_ Years attended: \_\_\_\_\_

Pastor's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**Devotional Life** Describe your routine of personal Bible study and prayer:

\_\_\_\_\_  
\_\_\_\_\_

What books have you read recently that have helped you spiritually?

\_\_\_\_\_  
\_\_\_\_\_

## E. PROFESSIONAL QUALIFICATIONS

*\*Please attach copies of all college transcripts. Official copies may be required should you be offered a position.*

**Formal Training:** What degree(s) do you hold?

Degree

Date Received

Institution

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Your Major(s): \_\_\_\_\_

Your Minor(s): \_\_\_\_\_

Cumulative GPA for BA: \_\_\_\_\_ Graduate work: \_\_\_\_\_

### Work Experience

List your education-related experience with the most recent first. If necessary, please attach separate documents with more information.

Location

Grade/Subject/Position

Dates

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total number of years teaching experience: Public \_\_\_\_\_ Christian \_\_\_\_\_

Reason for leaving your most recent position: \_\_\_\_\_

\_\_\_\_\_

**Other Experience**

List other work or experience that may have significance for the type of position for which you are applying.

Place	Type of work/experience	Dates

**Teaching Credentials**

Do you have a valid teaching certificate? \_\_\_\_\_ State \_\_\_\_\_ Expires \_\_\_\_\_

Do you have a valid ACSI certificate? \_\_\_\_\_ Level \_\_\_\_\_ Valid for \_\_\_\_\_

Do you have a current fingerprint clearance card? \_\_\_\_ Please attach a copy of it to this application.

Have you ever been charged, arrested or convicted of a crime? If yes, explain

\_\_\_\_\_  
\_\_\_\_\_

**F. PERSONAL REFERENCES**

Do not list family members or relatives for references. Please attach any letters of reference you wish to include to the end of the application.

**Give three references who are qualified to speak concerning your professional training and/or your spiritual experience.**

Name	Complete Address	Phone	Position

**G. APPLICANT’S CERTIFICATION AND AGREEMENT**

*I understand that Mountain Christian School does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, or handicap. I further understand that any offer of employment is conditioned on the proof of legal authority to work in the U.S.*

*I hereby certify that the facts set forth in this application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or significant omission of fact during any phase of the hiring process may prevent me from being hired or if hired may make me subject to immediate dismissal.*

*I authorize Mountain Christian School to perform a background check and to inquire about my work and personal history. I further authorize MCS to verify all data given in my application for employment, related papers, and my oral interviews. I authorize the release and giving of any information requested by MCS such as employment records, performance reviews, and personal references. I release any person, organization, or company from liability or damage which may result from furnishing the information requested. I further waive the right to ever personally view any references given by MCS.*

*I further certify that I have carefully read and do understand the above statements.*

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date