



# Mountain Christian School

*Serving our King in the White Mountains*

## 2026-2027 ENROLLMENT INFORMATION

Dear Parents,

Thank you for your continued interest in Mountain Christian School. This packet contains all informational pages pertinent to the 2026-2027 school year. This packet is for information only, any documents to be signed are located on the parent portal or hard copies can be obtained from the MCS office.

### **Our procedure for processing admissions is as follows:**

1. Complete and submit the NEW STUDENT APPLICATION via the link on the MCS website. Visit [www.mcsaz.org](http://www.mcsaz.org) and hover over Students, then click on Enrollment. Click the link to start the online enrollment, fill in all the necessary information, and click “Submit Data” once complete. All paperwork must be submitted and appropriate documents uploaded in order for your application to be considered complete.
  - Immunization Records or Exemption Form
  - Birth Certificate
  - Volunteer Application Form / Background Check (optional)
2. Once we receive your application, our office will call you to set an appointment with an administrator to go over the rest of the enrollment process. **There is a non-refundable \$200 New Student Enrollment Fee that can be paid at any point throughout the enrollment process.**
3. Tuition may either be paid in full for the year or in ten monthly installments starting August 1<sup>st</sup>. We work with several different Scholarships or Tuition Organizations; you will need to apply yearly with the Organizations. Refer to our website ([mcsaz.org](http://mcsaz.org)) or contact the office for the Organizations’ websites and deadlines. We also accept ESA; tuition must be paid quarterly as ESA is funded.
4. We will keep you updated with information and instructions regarding the beginning of school as well as the date and time for Back to School Night/Open House. **Back to School Night/Open House attendance is essential for parents.** This is a one-evening commitment during which time you will become better informed concerning our system and philosophy of Christian Education.

We thank you for your interest in our school and in a Christ-centered education for your child. We are available to answer any questions you may have during the application process. The rest of this packet is for information only; however, it includes very important information about our Statement of Faith, Philosophy of Discipline, and Dress Code.

# STATEMENT OF FAITH

## Statement of Faith

- We believe the Bible to be the inspired, the only infallible, authoritative, inerrant Word of God. References: 2 Timothy 3:15, 2 Peter 1:21
- We believe there is only one God, eternally existent in three persons - Father, Son, and Holy Spirit. References: Genesis 1:1, Matthew 28:19, John 10:30
- We believe that God is the absolute and sole Creator of the universe, and that creation was by divine order, not through evolutionary process. References: Genesis 1:1-27, John 1:1-2, Colossians 1:16-17
- We believe in...
  - The deity of Christ - John 10:33
  - His virgin birth - Isaiah 7:14, Matthew 1:23, Luke 1:35
  - His sinless life - Hebrews 4:15, 7:26
  - His miracles - John 2:11
  - His vicarious and atoning death - 1 Corinthians 15:3, Ephesians 1:7, Hebrews 2:9
  - His resurrection - John 11:25, 1 Corinthians 15:4
  - His ascension to the right hand of the Father - Mark 16:19
  - His personal return in power and glory - Acts 1:11, Revelation 19:11
- We believe in the absolute necessity of regeneration by the Holy Spirit for salvation because of the exceeding sinfulness of human nature and that men are justified on the single ground of faith in the shed blood of Jesus Christ and that only by God's grace and through faith alone we are saved. References: John 3:16, 5:24, Romans 3:23, 5:8-9, Ephesians 2:9, Titus 3:5
- We believe in the spiritual unity of believers in our Lord Jesus Christ. References: Romans 8:9, 1 Corinthians 12:12-13, Galatians 3:26-28
- We believe in the present ministry of the Holy Spirit by who's indwelling the Christian is enabled to live a godly life. References: Romans 8:13-14, 1 Corinthians 3:16, 6:19-20, Ephesians 4:30, 5:18

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## PHILOSOPHY OF DISCIPLINE

The Mountain Christian School plan of discipline is based on our motto: ***“Committed to being the best we can be in order to glorify the Lord.”***

No child is perfect, and on occasion, each one needs correction and guidance. MCS is willing to work with parents to resolve conflict. However, MCS is unwilling to battle parents to administer needed discipline. When an offense occurs, simple corrective measures such as timeouts or the loss of recess will be tried. If these measures fail, the parents will be contacted for their input and support. Should there come a time that parents can no longer support the school, they would be asked to withdraw their child from Mountain Christian School.

***We expect students:***

- To work hard with full attention to the business of education and glorification of our Lord and Savior Jesus Christ.
- To play fair by learning the rules and then following them.
- To be kind by treating others with respect and consideration regardless of the circumstances.

***Teachers are expected to:***

- Provide a safe, structured classroom environment governed by a clearly communicated and consistently reinforced set of class rules and procedures.
- Deal with most student classroom discipline problems that arise quickly and consistently and communicate with parents about these incidents.
- Provide students with classroom recognition for effort and behavior.
- Participate in assemblies to acknowledge Honor Roll recipients, student who made the Principal's List, and the Lion's Award.

**Violence Policy:** MCS takes threats or perceived threats of violence very seriously. Such threats will be reported to parents and the proper authorities, and students may be subject to suspension or expulsion. One of the school's first responsibilities is the protection of all students, faculty, and staff from physical, mental, and emotional harm. If administration deems that a threat of violence is credible and specific, the student will be suspended immediately.

Students are not allowed to talk about committing an act of violence, threaten to commit an act of violence, or joke about committing an act of violence toward anyone at MCS. In the event the administration determines that a threat is not likely or credible, the school may still decide to suspend the student after a parent meeting (including cases where the student was "just joking").

**Weapons Policy:** Weapons and other dangerous objects and look-alikes in school facilities cause substantial disruption to the school environment and present a threat to the health and safety of students, employees, and visitors on school premises. These items will be confiscated; parents will be informed and may come pick up these items from teacher or administration.

**Bullying/Harassment Policy:** To provide a safe academic and emotional environment for all students, MCS takes bullying/harassment very seriously. Examples of bullying/harassment include but are not limited to:

- Malicious intent to cause physical or emotional harm
- Teasing, humiliating, or intimidating actions/language
- Insulting someone's race, family status, culture, gender, size, or appearance

Students who bully or harass others will be subject to strong disciplinary consequences or immediate suspension.

**Sexual Offense Policy:** To provide a safe academic and emotional environment for all students, MCS takes sexual offenses of any kind very seriously. This includes any touching, threats, or harassment of a sexual nature. Such behavior is inconsistent with Christian tenets and the biblical philosophy of MCS.

This policy applies to unlawful and immoral conduct occurring at any time, on or off school property. Students are encouraged to report any incidents of sexual offense promptly to a teacher or administrator.

While sexual offense of any kind is inappropriate at MCS, sexual offenses between students is defined as any unwelcome sexual conduct by another student that is severe, persistent, or pervasive enough to limit a student's ability to participate in or benefit from an educational program or activity or creates a hostile or abusive educational environment. This conduct can be nonverbal, verbal, or physical, and the behavior in question does not necessarily have to be aimed at the student who is complaining of a sexual offense.

Prohibited acts that constitute sexual offenses may take many different forms. School administration will determine if the offense constitutes as a sexual offense. Examples of the kind of behavior that may be determined as a sexual offense include, but are not limited to:

- Sexual advances including propositions, flirtations, or obscene gestures
- Physical assault or unwelcome physical contact
- Using words, pictures, objects, gestures, or other actions relating to a sexual activity or someone's gender that causes discomfort or embarrassment to another

Sexual offenses between students will be treated seriously by administration, dealt with swiftly, and may result in immediate expulsion and/or action by law enforcement.

### **Office Referral Process**

The majority of behavior problems will be dealt with by teachers or staff using classroom policies, rules, and procedures. If students are consistently violating classroom/school rules and repeatedly being disciplined for the same behavioral offenses, the following steps will be implemented by the administrator.

- **Step 1** - Students will receive in-school detention and/or a temporary loss of a privilege such as PE or sitting with friends at lunch. Administrator will communicate details with parents.
- **Step 2** - Students will receive after-school detention in which the parents will be responsible for arranging transportation. Administrator will communicate details with parents.
- **Step 3** - A conference will be set up with the student's parents to discuss the behavioral issue and whether MCS is a good fit for the student moving forward. Possible solutions and future consequences will be discussed. Student will be placed on a behavioral contract.
- **Step 4** - Parents will be contacted and students will be given a one-day suspension. Upon return, the student will be placed on a behavioral contract and may lose privileges until they can regain the trust of the teacher and administrator.
- **Step 5** - Parents will be contacted and students will be suspended. Recommendation will be taken to the MCS School Board regarding possible expulsion of the student.

*\*For serious student offenses, the administrator may decide to move directly to step 4 or 5 in dealing with incidents.*

## Levels of Discipline Infractions

The following infractions are based on the severity of a behavioral issue.

- **Level 1:** This is the lowest level. These behaviors are handled by the teacher or staff member in charge at the time of the occurrence. These behaviors are usually not referred to the office unless they are excessive in terms of damage, loss, disruption, or injury whereupon they become level 2 events. Any level 1 behavior that shows a pattern of repetition despite teacher intervention will be referred to the office as a level 2.
- **Level 2:** These are moderate behaviors but nonetheless cannot go unchecked. These behaviors may be referred to the office for administrative action. The administrator and teacher will work together to assign consequences. Consequences may depend upon the situation, severity of the violation, and the student's past behavior. Repeated level 2 behaviors will result in increasing penalties and may be handled as level 3 behaviors. Behaviors that are excessive in terms of damage, loss, disruption, or injury will become level 3 events. The office referral process will be used to deal with repeat violations.
- **Level 3:** This is the category of serious offenses. It includes dangerous, defiant, and highly disruptive behaviors. Administration will immediately contact the student's parents or guardians. The first offense in this category will result in strong disciplinary consequences possibly including suspension. Repeated behaviors at level 3 may result in recommendation to expulsion.
- **Level 4:** This is the category of most serious offenses. Level 4 behaviors may result in action by law enforcement, charges being filed and/or removal of the student from MCS by the Board. This category includes repeated fights or assaults, assault on a staff member, possession of deadly weapons, and sale or transfer of drugs.

## Behavioral Violation Codes

### Level 1 Offenses\*

- Defiance of authority / not following directions of teachers, administrator, or staff
- Disrupting class or speaking at inappropriate times
- Running in the hall
- Throwing objects outside of PE
- Name calling or teasing
- Use of electronic devices not allowed by teacher
- Copying homework
- Littering or defacement of school property
- Excess noise in the cafeteria
- Failure to be prepared for class
- Minor use of unwholesome language (not swearing)
- Tampering with another student's property
- Lying to teacher or authority figure

*\*If any of the above infractions are more serious or repeatedly violated, students may be moved up a level at the discretion of the teacher or administrator.*

### Level 2 Offenses\*

- Stealing
- Cheating on an assessment or contributing to cheating
- Being physical in an overly aggressive manner
- Intimidation or threatening physical harm
- Use of profanity or offensive gestures
- Inappropriate pictures or stories
- Spreading rumors or engaging in gossip
- Possession of fireworks
- Vandalism or destruction of school property
- Spitting on another person
- Direct disobedience
- Intentional, repeated lying or deception

*\*If any of the above infractions are more serious or repeatedly violated, students may be moved up a level at the discretion of the administrator.*

### Level 3 Offenses\*

- Fighting
- Pranks involving personal property of any school personnel
- Vandalism
- Arson or false alarm
- Severe disrespect or defiance toward any school staff
- Pushing or harming any school staff
- Bullying as defined in the Bullying Policy
- Inappropriate touching
- Falsifying documents or forging signatures

*\*If any of the above infractions are more serious or repeatedly violated, students may be moved up a level at the discretion of the administrator.*

### Level 4 Offenses

- Sexual harassment
- Violence or threats of violence
- Possession of weapons
- Possession of drugs or alcohol

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## DRESS CODE POLICY

In order to avoid overemphasis on changing fashion and immodest dress that can appear in fashion trends, MCS has adopted a school dress code for its students in grades K-8. MCS desires to avoid social pressures that may result by children trying to conform to the latest fashion trends. **To ensure conformity, all shirts, dresses, jumpers, plaid skirts/jumpers must be purchased from Land's End.**

The MCS Dress Code is as follows:

**WHITE, CLASSIC NAVY, AND RED ARE THE AUTHORIZED COLORS WITH THE MCS LOGO EMBROIDERED THROUGH LAND'S END.**

- **Authorized Uniforms:** You can find a list of authorized uniforms from Land's End:
  - Online: Go to [landsend.com/school](https://landsend.com/school) and find your school using the Preferred School Number: 900114182 or your School Name and Location. Create or sign into your account and start shopping with your personalized product checklist.
  - Mobile: Enjoy the convenience of mobile shopping! Scan the code below with your smartphone to get started:



- Phone: Call 1-800-469-2222 and reference your student's Preferred School Number 900114182, grade level, and gender. Their team of consultants is available 24/7 for assistance.
- **Pants/Shorts/Capri's/Skirts/Skorts:** Bottoms must be either navy or khaki (**tan**) in color. They must be twill, corduroy, or cotton-type of fabric. These may be purchased at any store of your choice. Bottoms from uniform companies are encouraged. Shorts and skirts must be fingertip in length when the arm is relaxed at the side. No jeans, knit, stretch, or sweatpants allowed. **Absolutely NO logos or brand names or design may be visible.**
- **Girls Skirts/Jumpers/Skorts:**
  - Any jumper worn at MCS must be purchased from Land's End and have the MCS logo.
  - **ALL** skirts and jumpers must have shorts, biker shorts, or non-transparent tights worn underneath for modesty. These must be solid navy, red, white, or khaki in color.
  - A solid-colored red, navy, or white undershirt must be worn under a jumper.
- **Dresses:**
  - Dresses must be purchased from Land's End and have the MCS logo.
  - **ALL** dresses must have shorts, biker shorts, or non-transparent tights must be worn underneath for modesty and must be solid navy, red, white, or khaki in color.
- **Socks/Tights/Leggings:** *Non-transparent tights* and leggings must be in a coordinating solid color (red, navy, white, or khaki) without designs or embellishments. Leggings are to be worn under a dress or skirt but not solely as uniform bottoms. ***All socks must be white and without designs or embellishments.***

- **Shoes:** Sturdy durable shoes such as tennis shoes, penny loafers, or street shoes are allowed. No open-toed shoes are allowed. No heels higher than 1½ inch are allowed. Tennis shoes are required for PE.
- **Outerwear:**
  - **Outerwear for Outside:** Coats, sweaters, or sweatshirts which will be removed in the classrooms may be of your own choosing. We encourage neat, tidy outerwear that is in good repair.
  - **Classroom/Chapel Outerwear:** Students may wear Land's End Cotton Sweaters/Vests which have the MCS logo embroidered on the item or MCS approved Sweatshirts. MCS approved sweatshirts are available to purchase through the office.
- All clothing and shoes must be clean and without holes, tears, or excessive fraying.
- **Hats:** Hats may not be worn in any of the campus buildings. If a hat is brought to school, it must be removed upon entering any building.
- **Jewelry:** Jewelry should be minimal and in good taste. Large-hoop earrings should not be worn for safety purposes. Boys are not allowed to wear earrings to school. Piercings other than ears are not allowed.
- **Makeup:** Makeup should be minimal and in good taste. The administration reserves the right to ask students to remove their makeup if it is a distraction in class. This would also include temporary tattoos that go against school values or are distracting.
- **Hair:** Hair must be neatly kept. Hair may not be colored or dyed in a blatantly unnatural color. Hairstyles and cuts may not be extreme in nature (for boys this means out of the eyes, above the ears, and off the collar). Parents may request an exemption for cultural or other values, and the administration will consider it on a case-by-case basis.
- **Under Shirts:** Shirts that are worn under an MCS uniform that shows must be navy, red, or white (i.e. a long sleeve shirt under an MCS short sleeve uniform shirt).

**The Administration reserves the right to determine what is appropriate.**